

**VILLAGE OF PLEASANT PRAIRIE
PLEASANT PRAIRIE VILLAGE BOARD
PLEASANT PRAIRIE WATER UTILITY
PLEASANT PRAIRIE SEWER UTILITY
9915 - 39th Avenue
Pleasant Prairie, WI
May 19, 2014
6:00 p.m.**

A regular meeting of the Pleasant Prairie Village Board was held on Monday, May 19, 2014. Meeting called to order at 6:00 p.m. Present were Village Board members John Steinbrink, Kris Keckler, Steve Kumorkiewicz and Mike Serpe. Clyde Allen was excused. Also present were Tom Shircel, Assistant Administrator; Jean Werbie-Harris, Community Development Director; Kathy Goessl, Finance Director; Dave Smetana, Police Chief; Doug McElmury; Fire & Rescue Chief; Rocco Vita, Village Assessor; Mike Spence, Village Engineer; John Steinbrink Jr., Public Works Director; Carol Willke, HR and Recreation Director; Dan Honore', IT Director; Sandro Perez, Inspection Superintendent and Jane M. Romanowski, Village Clerk. Six citizens attended the meeting.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PRESENTATION OF A MONETARY DONATION BY THE PLEASANT PRAIRIE FIRE & RESCUE ASSOCIATION TO THE WOUNDED WARRIOR PROJECT.**

John Steinbrink:

Chief?

Chief McElmury:

We have a check from the Fire & Rescue Association for a program I'll let Brian describe that he came up with here two years ago. Unfortunately we appear not to have a representative of the Wounded Warrior Project here to present it to. So I guess we'll just do a short presentation and hear what it took to get this, and then we'll arrange to get the check to them at a later time. Brian, you want to come up?

Brian:

I didn't know I was speaking. Well, pretty much we just basically put together kind of a fundraiser for wounded vets who come back from Iraq who are unable to help each other out. And basically we started selling red shirts. A lot of you guys bought them throughout the Village. And basically what we did is we raised \$1,000 off the actual money throughout the year, actually about two years. It was sold throughout the community to the Village residents [inaudible] and also vets would stop in and get stuff off. They sold them at the VFW and also the Cafe at TruValue and now it's Festival Foods. That's pretty much all it was. But we had somebody that was supposed to meet us here today from the VFW post, Paul Fredericksen and also a gentlemen from the Wounded Warriors but he isn't here.

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John Steinbrink:

Maybe they're going to show up yet. We'll take a moment and do the presentation if they come.

Chief McElmury:

Something I'd like to comment on. Brian spearheaded the project. It was his idea. He took care of finding a source for the shirts, arranged for the sales, did the advertising, and he put together the whole program. So he's credited for the whole program [inaudible].

John Steinbrink:

And if they make it here we will stop and we will do a presentation then if they come.

5. PRESENTATION BY POLICE CHIEF DAVE SMETANA ACKNOWLEDGING THE ACTIONS AND DEDICATION OF FIVE POLICE OFFICERS.

Chief Smetana:

Good evening. If you guys are okay with it I'm going to kind of tilt the podium this way to address.

John Steinbrink:

Some say this is your better side. Actually it was Serpe who said that.

Chief Smetana:

Village Board President, Board of Trustees, Village department heads, members of the Police and Fire Commission welcome family and friends and Village residents. Tonight I'm honored to bestow several awards to five members of the Pleasant Prairie Police Department. In all reality I could be here every month making these comments. The five officers you will meet shortly are examples of the professionalism and dedication which I witness daily. In turn, I in turn enjoy representing the hard working and caring officers and civilians of the Pleasant Prairie PD. Before getting to our first awards I'd like to thank the Village Board for their continued support and the community we serve for your support and the outpouring of positive comments that I receive on a regular basis.

I keep and read every feedback card that I receive, and I share each one with the officer involved in the command staff. Today I reached into the file and randomly pulled out the following cards. If you'll indulge me I'd like to read a few examples to give you an idea of what happens at the PD. Officer Gainer was very prompt, professional, courteous and diplomatic. This being my first motor vehicle accident involving another driver I appreciated his professionalism. Another reads I commend Officer Sexton for his friendliness, professional manner and his sense of humor. Thanks. That came from a municipal judge outside of Pleasant Prairie.

I was involved in a snowmobile accident. Witnesses called the police. I can't say enough good things about how professional they were and how well I was treated. Please congratulate them. Thank you. Office Bommier was very courteous and professional regarding my fender bender. More importantly, he was good to the six kids that were with me when I had it. He kept answering every canine question that the kids had. Thank you. We wanted to thank all the Pleasant Prairie Police Department personnel for your help in returning my wife's wedding ring. Thank you again

for a great job. And Officer Bommier was friendly, professional and helpful. His manner was a nice calming influence after my car accident. Thank you. And, finally, always quick, courteous with a response. With confidence the situation will be handled appropriately. So those are just a sampling of the feedback cards that I get on a regular basis.

Effective policing is a team effort, and the men and women of the Pleasant Prairie Police Department are grateful for the support we receive from all of you. Thank you. Now to move on with our awards if I could have Officer Patrick Gainer and Officer Megan Mrnak come forward. Office Mrnak and Officer Pat Gainer will be receiving the life saving award tonight. On December 23, 2013 at 05:47 hours, that's 5:47 in the morning, Officer Megan Mrnak and Officer Patrick Gainer were dispatched to Fair Oak Farms on 95th Street on a call of a party who was suffering from a possible seizure with difficulty breathing. Upon Officer Mrnak's arrive she observed at 57 year old male laying on the floor. She also noted that the party was turning blue. Officer Mrnak responded as her first responder training directed and began to check for a pulse and breathing on the unresponsive victim. Unable to find a pulse and after determining the party was not breathing she began CPR.

A company employee brought a defibrillator pack to Officer Mrnak, and she attempted to use that AED pack but the device indicated that a shock was not advised. She continued chest compressions and was joined by Officer Gainer at that point. Together, the two third shift officers continued both chest compressions and rescue breaths. After several sets of compressions the male party struggled but took several labored breaths on his own. Our partners in public safety, the Pleasant Prairie Fire & Rescue units arrived on the scene and took over the rescue attempts and were able to transport the individual to a medical facility for continue care and treatment. Despite the care given at the scene and the fact that the party was transported to a medical facility, he later succumbed due to the medical event.

Tonight we recognize these two officers for responding to a critical situation and responding to their training by giving this man his best chance of survival after he suffered from a severe medical event. You both exemplify the dedication that we strive for in the Pleasant Prairie Police Department. Thank you very much.

Megan, you stay where you're at. If I could have Deputy Chief Dave Mogensen, Detective Heather Mogensen and Officer Gerry Paul come forward please. These four letters of commendation have to do with the animal abuse case that started in our Village in April of 2013. I'll start off with a letter of commendation to Deputy Chief Dave Mogensen. Deputy Chief David Mogensen is recognized for his overall supervision, planning and ongoing assistance and organization of the events surrounding the animal mistreatment case in April of 2013, from the inception and planning of both the search warrant executions and through the animal adoption process which he assisted in establishing. Deputy Chief Mogensen planned the initial and followup search warrants.

He coordinated the efforts of outside agencies such as the ASPCA and ensure that the search warrants themselves were executed with the safety of all involved being paramount in the planning. His ability for logistical planning was critical during the operations on the property during both investigations. Deputy Chief Mogensen continued to assist long after the investigation commenced. Working with interested community members and department personnel he assisted with the adoption process and aided in its beginning. Being ever mindful of available resources Deputy Chief Mogensen also explored a grant opportunity with the ASPCA which resulted in a large financial grant being awarded to the Pleasant Prairie Police Department to cover overtime costs involved in

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the investigation. The Deputy Chief's commitment and attention to duty doesn't end when he leaves the building. Countless hours of work were done outside of his work hours to help bring this investigation to the point where it is today. Congratulations Deputy Chief Dave Mogensen.

Detective Heather Mogensen is being recognized for handling of the animal mistreatment investigation from of April of 2013 to the present date. Detective Mogensen's investigative skill and ability to organize an immense amount of investigative material while coordinating the placement and the ongoing care for the variety of animals that were removed from the property defines the professionalism which shows in every case she is assigned. Her involvement in every aspect of this case from the initial investigation to the adoption of the animals and spending countless weekends, and I know because I saw her out there, preparing the animals for the adoption process were vital to the success of this case to date.

Her ability to work through the criminal justice system and with the local farming and equestrian community has proven the dedication of the Village to this case and the professionalism of the Pleasant Prairie Police Department. The case exemplified the best of the community policing philosophy. The police acting on behalf and in concert with the community identified an issue and worked together to resolve the problem. Detective Mogensen was and remains at the center of this investigation. And her ability to forge relationships, her dedication to duty and sincere care for the welfare of the animals involved made the difference in this case and in our community. Congratulations Detective Mogensen.

This is a commendation to both Officers Gerry Paul and Officer Megan Mrnak. They're both being awarded a letter of commendation for their actions during the 2013 animal abuse investigation as well. In April of 2013 during the early hours of the investigation Officer Gerry Paul assisted by using his own farm equipment to make numerous shuttle trips with the animals which were being removed from the property to temporary shelters. His knowledge of the animals provided to be an invaluable resource during the search warrant and ensuing investigation. Once the animals were placed and the adoption process began Officer Paul continued to assist through the process with the care of the animals and continued through the adoption process by spending countless hours helping to prepare the final horses for adoption.

Officer Mrnak is also being recognized for the valuable assistance offered during the animal mistreatment investigation through the execution of the search warrant to the assistance to Detective Mogensen in the detective division and the caring of the horses and other animals after they were removed from the farm and through the end of the adoption process. May this letter of commendation show the appreciation of our department and our community of both Officer Paul and officer Mrnak and their dedication and commitment. Congratulations.

That concludes the awards presentation. On behalf of the men and women of the Pleasant Prairie Police Department I'd like to thank each of you very much. Thank you. It's all yours, sir.

John Steinbrink:

Thank you, sir. And on behalf of the Village Board and the entire Village I want to say thank you to your department and your leadership for all that you do for us. I've stated this before, and I think we've all stated the professionalism your department shows and your leadership really makes a difference. And we're a better Village because of it. And I've stated before if people could see what goes on during the night and the day and what you folks deal with I think we'd have an even higher respect for what you do. Once again congratulations to you and all your officers.

6. MINUTES OF MEETINGS - APRIL 21 AND MAY 5, 2014

KUMORKIEWICZ MOVED TO APPROVE THE MINUTES OF THE VILLAGE BOARD MEETING OF APRIL 21ST AND MAY 5TH, 2014 AS PRESENTED IN THEIR WRITTEN FORM; SECONDED BY KECKLER; MOTION CARRIED 4-0.

7. CITIZEN COMMENTS

Jane Romanowski:

Terry McMahan.

Terry McMahan:

My name is Terry McMahan, 6407 107th Street, Pleasant Prairie, Wisconsin. Mr. President and members of the Board, with the recent expansion of the industrial park in the Village of Pleasant Prairie which I commend most of the people on the Village Planning Commission who have done extensive amounts of work there's going to be a large increase of truck traffic that's going to be coming in and out of the Village with a lot of idling time going to be incurred especially at distributorships that are going to be needing to wait for trucks to be loaded or unloaded. And I present to you an item that I think should be given some thought is a no idle clause which is already present in many communities around the United States for these people that are sitting in their vehicles waiting on their shippers or receivers. So please look into and help keep the Village green. Thank you.

John Steinbrink:

Thank you.

Devin Kack:

Hi, my name is Devin Kack, 11000 West Park Place, Milwaukee, Wisconsin. I'm here to answer any questions about the renovation at the Village Hall and also the new fire station. On behalf of myself and the rest of the Plunkett Raysich Architects team and also Dave Riley from Riley Construction we just want to say that we're extremely proud and happy and excited to be working with you guys. We all knew that there were great people here, but tonight really just exemplifies that and all the work that's being done. So I'm available for any comments.

John Steinbrink:

Alright, thank you. And when we come to that item if there are questions we will call you forward.

Joseph Goudie:

My name's Joseph Goudie, 8310 Cooper Road, Kenosha, Wisconsin. Mr. President and Board members we have an issue on Cooper Road that's been taking place since January 1. We have had southbound and northbound semi traffic very highly at 24 hours a day traveling Cooper Road anywhere from Highway 50 all the way down to 93rd. I've made countless calls, non-emergency

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calls to the Pleasant Prairie PD, and they've done all they can. I believe they've exhausted every avenues. I'm starting to feel that we should involve this as a DOT matter and get the Department of Transportation and maybe even the Wisconsin Highway Patrol involved.

Because if you come from Highway 50 and cross the railroad tracks -- I moved back to the area three years ago. Them railroad tracks were brand new. They have heaved and been so pounded by the semi traffic truck that's been incurring up and down Cooper Road. You travel it, Mr. President, yourself. You can see that Cooper Road is in very bad shape not due just to the bad winter that we've had, but the semi truck traffic is not helping it at all. I seen a truck go by just two nights ago that was a petroleum gas tanker. I mean we don't want that in our area. That's highly, highly dangerous. So if you could please help that in that matter I would greatly appreciate it. Thank you for your time. Thank you.

Michael Serpe:

Joe, I have a question for you. Is there a certain time of day that it's more than others?

Joseph Goudie:

No, sir. It's actually 24 hours a day. I actually witness it from the time that I get home at work until three o'clock until the time that I go to work at seven in the morning. You get up at 3:30 in the morning to take a glass of water or whatever have you, and I can see out my front window on Cooper Road countless times. And they'll be heading southbound or northbound, and also in the afternoons and during the day my mother's at home, and she sees countless truck traffic going up and down the road.

Michael Serpe:

The reason I ask is I travel that road a lot and I have yet to pass a semi.

Joseph Goudie:

Well, you know, sir, I've called the PD countless times and they've been greatly helpful. They're polite on the phone and I see them patrol Cooper Road. But I think now this has become such a DOT matter I think south and northbound I think we need to get Wisconsin Highway Patrol involved. Thank you for your time. I appreciate it.

John Steinbrink:

Alright, thank you.

Josh Hipper:

Hi, I'm Josh Hipper from 9108 Cooper Road. I'm just here to ask the Board to consider amending the ordinance in regards to residential fencing. I recently submitted a form about replacing my fence, and I wanted to replace it with Pro Rib Steel fence. Comparably to conventional fencing it's got twice as long of a warranty, it lasts longer, looks better, more durable, but our current ordinance doesn't allow for it. I think they think it's like a galvanized steel and it's not. It's a powder coated rib steel. It's the same material that my building's built out of on my property so it would match. Everything would look good, and it would last twice as long as a wood fence with a lot less

maintenance. So I have any information if anybody wants to see what the material actually is. You're more than welcome to look at it. So I just ask you to consider changing that ordinance to allow for that type of fencing.

John Steinbrink:

Okay, if you want to just give that information to Jean maybe and she'll make sure we get informed on it.

Jane Romanowski:

There are no more signups tonight, Mr. President.

John Steinbrink:

Anyone else wishing to speak under citizens' comments? Yes, Your Honor.

Richard Ginkowski:

Municipal Judge Richard Ginkowski. I see the work of the Pleasant Prairie Police Department every week. They write over 5,000 tickets a year, and I look at every one of them. And I have a bird's eye view from that perspective of things that go on in the community, things that many people just don't realize probably happens here. And by and large they're very response and try their best consistent with their available resources.

But Chief Smetana was both right and wrong this evening. He understated the work that was done in the horse farm issue. Prior to taking office I worked on that case with the Pleasant Prairie Police Department when I was in the District Attorney's office. I drafted those warrants. I also was on the scene. And the work that was done under conditions that nobody in this room would have wanted to experience was outstanding. And not just by the four individuals that were mentioned but the Mogensen's, Deputy Chief Mogensen did, in fact, put an enormous amount of time into this effort as did Heather Mogensen, Detective Mogensen. The work that was done by the officers, more than just two, but Gerry Paul certainly lent not only his physical resources to get people there, but Megan Mrnak's job in large measure was to photograph and document and gather evidence of a very, very complicated investigation under very trying conditions.

I can tell you myself I was only there a small fraction of the time that they were, and I let my boots that I wore sit for three months before I ever put them back on again. The mud, the deteriorating conditions that they had to go through out there certainly it was not something any of us would have wanted to go through. I'm very I should say pleased with the work that was done. But also the Chief's commendation is actually understated. It's more than that. There was a lot of work done not only by those individuals who are mentioned who did put in all those extra hours but by the other officers and people in the community and other officials as well that worked on this. It was a team effort, and everyone involved deserves congratulations. Thank you.

John Steinbrink:

Thank you. Anyone else wishing to speak? Hearing none I'm going to close citizens' comments.

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8. ADMINISTRATOR'S REPORT

9. UNFINISHED BUSINESS

- A. Consider a two year contract agreement between the Village of Pleasant Prairie and the Village of Pleasant Prairie Police Officers Association, Local 185 of the Wisconsin Professional Police Association, Inc. for the 2014-2015 calendar years.**

Michael Serpe:

Move to take this off the table.

Kris Keckler:

Second.

John Steinbrink:

Is there a representative of the --

Tom Shircel:

I'll be presenting. Thank you, Mr. President, and Village Trustees. Before you tonight is the two year contract 2014-2015 agreement between the Village of Pleasant Prairie and the Wisconsin Police Officers Association Local 185. After several months of negotiations we do have a signed contract by the union and it's before you tonight. I'll go through some of the more significant changes that occurred.

John Steinbrink:

Maybe before we go any farther we had a motion by Mike, second by Kris, and we need to vote on untabling it. All in favor?

Voices:

Aye.

John Steinbrink:

Opposed? So carries. Go ahead, Tom.

Tom Shircel:

Thank you. I'll go over some of the more significant changes that this contract involves for the next two years. The first one is Section 8.01 which is wages. There will be an increase according to Schedule A by 2 percent effective January of this year. And then similarly January of next year, January 1, 2015, there will be a similar increase of a 2 percent wage increase. Secondly, the Wisconsin Retirement System contribution effective as the date of ratification of this settlement by the Village and Local 185 all employees shall contribute 6.5 percent of the employee's contribution required by the Wisconsin Retirement System. And effective January 1, 2015 all employees shall contribute the full amount required by Wisconsin Retirement System for general service employees.

The next item of significance is health insurance. Effective January 1, 2014 employees will contribute 5 percent towards their insurance premiums. Effective as of the date of ratification employees shall contribute 3 percent towards their health insurance premium. Employees who achieve and maintain a silver status under the Village's wellness program through Humana by December 1, 2014 shall contribute 3 percent towards the health insurance program.

Employees who elect not to participate in a Village wellness program and do not achieve silver status as of November 30th of this year shall contribute 20 percent towards their health insurance premium throughout 2015. So that's sort of a negative aspect obviously if you don't get to the silver status in our wellness program. Those increases towards our insurance premiums would go up to 20 percent. Employees who achieve silver status between December 1st and 31st of this year shall contribute 20 percent towards the health insurance premium through the month of January 2015, and then that shall revert to a 3 percent premium contribution as of February 1, 2015. And that's due to the paperwork involved to catch up on that premium reduction.

As far as dental insurance is concerned employees are to pay 10 percent of their premium through payroll deduction. And residency, employees covered under this agreement shall reside within 15 miles of the jurisdictional boundaries of the Village. Newly hired bargaining unit employees shall establish such residency within 24 months of their date of hire. And then finally, again, this is for a two year contract from January 1st of this year through December 31st of next year, 2015. If you have any questions I'll be happy to answer them.

Michael Serpe:

I don't have any questions, Tom, but I can tell you it's getting very difficult to negotiate contracts today with the atmosphere the way it is in the State. I commend the police officers for coming to terms with the Village. And it's getting harder and harder, and I'm glad they came to an agreement.

Kris Keckler:

I had a question about the reimbursement policy in there for continuing education credits. And I don't know if anybody could speak about that. I just wanted to clarify that it is full reimbursement for courses. I just wondered if there was any information regarding the annual expenditures that the Village usually incurs with that. It's not necessary tonight. I just didn't know if you knew that off the top of your head.

Tom Shircel:

Off the top of my head no. We can get back to you on that, though.

Kris Keckler:

Thanks.

John Steinbrink:

This was agreed to by the association now?

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Tom Shircel:

It was, yes.

John Steinbrink:

He's been back in town?

Tom Shircel:

Yes, it's been signed just before the meeting tonight.

SERPE MOVED TO APPROVE THE TWO YEAR CONTRACT AGREEMENT BETWEEN THE VILLAGE OF PLEASANT PRAIRIE AND THE VILLAGE OF PLEASANT PRAIRIE POLICE OFFICERS ASSOCIATION, LOCAL 185 OF THE WISCONSIN PROFESSIONAL POLICE ASSOCIATION, INC. FOR THE 2014-2015 CALENDAR YEARS; SECONDED BY KUMORKIEWICZ; MOTION CARRIED 4-0.

10. NEW BUSINESS

- A. Receive Plan Commission recommendation and consider Ordinance #14-11 to amend the 2035 Comprehensive Plan for the proposed development of vacant properties generally located at the southeast corner of CTH H and 116th Street.**

Jean Werbie-Harris:

Mr. President, I would ask if Items A, B and C could be taken up at the same time. I'll make one presentation, and then separate action would be needed by the Board.

Michael Serpe:

So moved.

Steve Kumorkiewicz:

Second.

John Steinbrink:

Motion by Mike, second by Steve that Items A, B and C be taken up at the same time.

- B. Receive Plan Commission recommendation and consider a Certified Survey Map to re-divide the properties generally located at the southeast corner of 116th Street and 88th Avenue in LakeView South.**
- C. Receive Plan Commission recommendation and consider Ordinance #14-12 for a Zoning Map Amendment for the industrial development of the vacant properties generally located in the southeast corner of CTH H and 116th Street.**

Jean Werbie-Harris:

Mr. President and members of the Board, we have three items on the agenda tonight that are related to the Centerpoint WisPark Land Company II LLC property which is located at that southeast corner of Highway H and 116th Street. The three items include the Comprehensive Plan amendments, Ordinance 14-11, certified survey map and a zoning map amendment which is Ordinance #14-12.

Specifically the first item on the agenda that I'd like to talk about is the Comprehensive Plan amendment. This is a matter that was before the Village Plan Commission last week Monday for a public hearing. And this development is included as part of the Green Hill Farms Neighborhood Plan. And as you know prior to making any modifications or changes to the Village zoning ordinance we do need to make sure that the Comprehensive Plan is in line with that particular zoning map or zoning text amendment.

So at the very southeast corner of Highway H and 116th Street there are two modifications that need to be made. And this is based on two retention basins that are being construction, one that's just right at the southeast corner, and then one that is just to the straight south of that just east of 88th Avenue just south of the high tension lines which is identified in purple. So the Village does require that our stormwater retention basins are identified as other open space areas, and they're placed into a Park and Recreational District. So as part of this amendment we are just modifying the Comprehensive Plan slightly to reflect the two outlots that will be used for stormwater management.

Again, this is a project that went before the Village Plan Commission. It's for the construction of two at this time speculative warehouse/distribution type facilities at that southeast corner. The detailed site and operational plans went before the Village Plan Commission as well. Again, as shown on the slide and the certified survey map that's next to that, the two outlots, Outlot 1 and Outlot 2, would then be put into the Park and Recreational and other open space classification. Again, a separate roll call vote would be required on that particular matter.

With respect to the certified survey map you have before you it is intended to redivide the two properties by creating two lots and two outlots, again, for that industrial development I referenced. Lot 1 is proposed to be 25.36 acres with over 1,100 feet of frontage on 88th Avenue. And Lot 2 is proposed to be 28.56 acres with over 400 feet of frontage on 116th Street. The two outlots would then be also used for stormwater management purposes.

The staff recommends approval of all three items that you have before you. Again, this was discussed in detail at the Plan Commission meeting. If there are any questions I'd be happy to answer them. But, again, we've got three items that are up for consideration this evening for the project. Sorry, I forgot to mention the last item. That was the zoning map amendment. And, again, this area is already zoned M-2, General Manufacturing District. The area that is zoned A-2 to the south would be put into the M-2 District. The outlots would be placed in the PR-1 District. Anything that is currently zoned C-1, Lowland Resource Conservancy District, will remain unchanged.

John Steinbrink:

Okay, first item, Item A.

KUMORKIEWICZ MOVED TO CONCUR WITH THE PLAN COMMISSION RECOMMENDATION AND APPROVE ORDINANCE #14-11 TO AMEND THE 2035 COMPREHENSIVE PLAN FOR THE PROPOSED DEVELOPMENT OF VACANT PROPERTIES

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**GENERALLY LOCATED AT THE SOUTHEAST CORNER OF CTH H AND 116TH STREET;
SECONDED BY SERPE; ROLL CALL VOTE: JOHN STEINBRINK, AYE; KRIS KECKLER,
AYE; STEVE KUMORKIEWICZ, AYE; MIKE SERPE, AYE; MOTION CARRIED 4-0.**

John Steinbrink:

Motion carries. Next is Item B, certified survey map.

**SERPE MOVED TO CONCUR WITH THE PLAN COMMISSION RECOMMENDATION
AND APPROVE A CERTIFIED SURVEY MAP TO RE-DIVIDE THE PROPERTIES GENERALLY
LOCATED AT THE SOUTHEAST CORNER OF 116TH STREET AND 88TH AVENUE IN
LAKEVIEW SOUTH; SECONDED BY KUMORKIEWICZ; MOTION CARRIED 4-0.**

John Steinbrink:

Opposed? So carries. That brings us to Item C.

**KUMORKIEWICZ MOVED TO CONCUR WITH THE PLAN COMMISSION
RECOMMENDATION AND APPROVE ORDINANCE #14-12 FOR A ZONING MAP
AMENDMENT FOR THE INDUSTRIAL DEVELOPMENT OF THE VACANT PROPERTIES
GENERALLY LOCATED IN THE SOUTHEAST CORNER OF CTH H AND 116TH STREET.;
SECONDED BY KECKLER; MOTION CARRIED 4-0.**

- D. Receive Plan Commission recommendation and consider a Certified Survey Map to
subdivide the vacant property located at the 11000 block of 88th Avenue in LakeView
Corporate Park into two parcels.**

Jean Werbie-Harris:

Mr. President and members of the Board and the audience, this is a request for a certified survey map. Again, this particular CSM as well as the site and operational plan were presented to the Plan Commission at their last meeting. The petitioner is proposing to subdivide a 28.5 acre property generally located in the 11000 block of 88th Avenue within the LakeView Corporate Park into two parcels, and to develop the 22.8 acre parcel with the construction of a 377,472 square foot bottling facility to be known as Niagara Bottling. Niagara is a family owned and operated company since 1963. Niagara is the largest private labeled bottle water supplier in the United States.

Specifically, again, they're looking to create two parcels of land. They would have their access directly from Highway H or 88th Avenue on the north end. There will be an emergency cross-access that's actually going to be to the north. The facility will be constructed basically hopefully under construction in the next few weeks. And they're looking to finish or complete the facility sometime in November to start production. The Plan Commission recommended approval of the site and operational plans, and they also recommended approval to the Village Board of the certified survey map, and the staff is doing the same subject to the comments and conditions. And actually all of the conditions have been addressed with respect to the certified survey map. And we have the original document with us this evening.

KUMORKIEWICZ MOVED TO CONCUR WITH THE PLAN COMMISSION RECOMMENDATION AND APPROVE CERTIFIED SURVEY MAP TO SUBDIVIDE THE VACANT PROPERTY LOCATED AT THE 11000 BLOCK OF 88TH AVENUE IN LAKEVIEW CORPORATE PARK INTO TWO PARCELS; SECONDED BY KECKLER; MOTION CARRIED 4-0.

- E. Receive Plan Commission recommendation and consider an Affidavit to correct the legal description on Certified Survey Map 2747 for the properties located at the northeast corner of 104th Avenue and 77th Street within the Prairie Ridge development.**

Jean Werbie-Harris:

Mr. President and members of the Board, this is a correction document that's being presented to the Village Board. There is a legal description that had been prepared for the Regner Veterinary Clinic which is identified as certified survey map 2747. The properties are located at the northeast corner of 104th Avenue and 77th Street in the Prairie Ridge Development. When the document was recorded at the Register of Deeds office they had made a determination at the land information office that the legal description was inaccurate and they needed to correct some of the distances and bearings on the particular legal description. So the purpose of this request is an affidavit of correction to that CSM 2747. This property correction has been before the Village Plan Commission, and they recommended approval, and the same recommends the same of the Village Board.

Michael Serpe:

Jean, these corrections have no adverse effect on the development of that property, right?

Jean Werbie-Harris:

None.

SERPE MOVED TO CONCUR WITH THE PLAN COMMISSION RECOMMENDATION AND APPROVE AN AFFIDAVIT TO CORRECT THE LEGAL DESCRIPTION ON CERTIFIED SURVEY MAP 2747 FOR THE PROPERTIES LOCATED AT THE NORTHEAST CORNER OF 104TH AVENUE AND 77TH STREET WITHIN THE PRAIRIE RIDGE DEVELOPMENT; SECONDED BY KUMORKIEWICZ; MOTION CARRIED 4-0.

- F. Receive Plan Commission recommendation and consider an amendment to the Access Restriction for Lot 163 in Village Green Heights Addition #1.**

Jean Werbie-Harris:

Mr. President and members of the Board, the Village Green development was a subdivision that started construction 2003 to 2004 almost in the center of the Village of Pleasant Prairie just to the west of where we are here. There are a number of lots that were created up and down Cooper Road extending from Highway 165 to the north which would be mid quarter section. And at that time the original intent was any lots possible that could access off of a side street that we wanted them to access the side street because Cooper Road was acting as a collector for the Village, a collector street.

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This is one of the final lots in this initial part of this development. And when it came down to it and plans were submitted they asked for their access to be on Cooper Road. Well, there was a plat restriction that restricted no access on Cooper Road and that their access would need to be on 98th Street. But when we reviewed the engineering plans and consulting with the Village engineer it was designed and the topographic information was prepared so that access would come out to Cooper Road because there is approximately a five foot fall, five foot elevation difference. And to try to turn that house to face it to 98th Street or turn that driveway that large elevation change would have come through the center of the house. It would have been very difficult, if not impossible, to try to construct that house.

So the staff, Village engineer as well as Village planning staff, do recommend that this access restriction be removed and that they be allowed to place their driveway as indicated on the plat. The staff recommends approval as presented.

Steve Kumorkiewicz:

Jean, what I'm concerned about is that we're not setting up precedent that could happen in the future in another property that's going to be built in Cooper Road. I've got a problem with that.

Jean Werbie-Harris:

And I understand that. And we do have a few cases here and there, I think this is the second one that I can recall in the last 20 years that this has happened to. But I sat down with our Village engineers, and we are really going to make a much more concerted effort to make sure that every corner lot that we look at them very carefully and that they look at the grading plans. I mean the grading plans and the engineering plans had it laid out that it was to access off of Cooper Road. So there just was a conflict between the plat and the engineering plans. And we want to correct that. And we'll look at that very closely. There are other lots that connect to Cooper Road. But we're trying to minimize the connections to the local arterial.

Steve Kumorkiewicz:

So in the future those are going to be avoided [inaudible].

Jean Werbie-Harris:

That will be our attempt.

Steve Kumorkiewicz:

Thank you.

SERPE MOVED TO CONCUR WITH THE PLAN COMMISSION RECOMMENDATION AND APPROVE AN AMENDMENT TO THE ACCESS RESTRICTION FOR LOT 163 IN VILLAGE GREEN HEIGHTS ADDITION #1; SECONDED BY KUMORKIEWICZ; MOTION CARRIED 4-0.

- G. Receive Plan Commission recommendation and consider a Master Conceptual Plan for the redevelopment of the Village Hall property located at 9915 39th Avenue, including the relocation of Fire Station #1 to the adjacent property located at the southeast corner of 39th Avenue and Springbrook Road.**

Jean Werbie-Harris:

Mr. President and members of the Board and the audience, we have two items on the agenda tonight related to this project. The first is the master conceptual plan, and the second are zoning text and map amendments, Ordinance #14-13 and 14-14. The Village of Pleasant Prairie is requesting approval of master conceptual plan and zoning text and map amendments regarding the redevelopment of the Village Campus located at 9915 39th Avenue.

The development of the Village Campus includes the property at the Village Hall as well as a rectangular shaped property just to the north/northeast of the Village Hall that the Village recently acquired. This also includes expanded parking areas to the north as well as reconstruction of 100th Street and 38th Avenue, and Mike is going to be my Vanna. And landscaping, sidewalks, stormwater management facilities and, again, primarily the relocation of Fire Station #1 to the northern portion of this site.

The Village Board previously approved a certified survey map in order to combine these properties and to dedicate the right of way as needed for both 39th Avenue and Springbrook Road. The development of the new Fire Station #1 and the associated Village Campus improvements will create a unified government-like campus for the community. The new fire station will provide accommodations for future increases in fire and rescue personnel, and will also provide for the much needed apparatus bay for emergency vehicle storage. The construction of the pedestrian plazas and sidewalks along with public streets in the interior of the site will provide increased walking and bicycling opportunities and will integrate well with the planned walkable future Village Green Center retail area to be located just to the west of the Village Hall property west of 39th Avenue.

Upon completion of the relocation of the Fire Station #1 to its new location the interior of the existing fire station area will be renovated into a new Village Hall auditorium and meeting space. In addition, the parking lot will be constructed south of the Village Hall, and a small vestibule-type entrance will be on the south end which will lead to the new auditorium on the south end of the Village Hall.

So from early summer, early winter 2015 39th Avenue will also be under construction. It will be reconstructed from north of 104th Street extending north to about 97th Street. This section of 39th Avenue will have an urban profile, curb and gutter profile, with two travel lanes, bicycle lanes and ten foot wide sidewalks, parallel parking and a roundabout at the Springbrook Road intersection. As previously noted the two existing 39th Avenue driveways to the Village Campus will be permanently closed. So the north entrance just out from these doors and then the southern entrance which was the entrance to the fire department both of those will be permanently closed. And the Village Hall entrance will come off of Springbrook Road just south of the fire department entrance. And then there will be a secondary entrance right on 100th Street and also at 38th Avenue from the rear of the facility.

This evening we have some zoning maps and text amendments that need to be approved. The current zoning is I-4, Institutional District, and B-2 (UHO) which is Urban Landholding Overlay District. Primarily the area to the north of the Village Hall is currently zoned commercial. The proposed zoning is to have all the entire property under the I-1, Institutional District, with a Planned Unit Development Overlay. Again, the intent is to develop a unified Village Campus which will be developed and enhanced as an integrated system with shared parking areas, sidewalks, driveways,

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maneuvering lanes, stormwater management and a cohesive landscaping throughout our development. There will be a similar architectural style between the Village Hall and the new fire station including roofing materials and exterior building materials.

So in order to move forward with the planned unit development and have a more unified government campus appearance and walkable community we needed to modify a couple of dimensional requirements in the zoning ordinance as part of the PUD, some minor modifications. The first is the zoning ordinance requires a minimum setback of 65 feet from the right of way of 39th Avenue and Springbrook Road to the buildings. With the additional right of way that has dedicated for 39th Avenue and Springbrook we're not needing that setback. So we are looking for a modification of the setback to 39.7 feet.

The second is the minimum spacing between driveways as measured from center line to center line based upon the roadway speeds. And typically the driveways should be spaced at about 300 feet apart. But they will be only spaced at 200 feet apart. Again, the intent is the northern driveway for the fire station is adjacent to the apparatus bays, and that's where the vehicles will be coming out. So it's not going to be a heavily trafficked driveway coming from the fire department for the trucks.

The third modification requires a maximum driveway width of 35 feet. As you know with the apparatus bay we do need to increase that width of the driveway to 60 feet. With the large pumpers and ladder trucks that need to exit the facility in a timely manner we needed to widen that profile of that driveway exiting onto Springbrook Road.

A fourth requires that all parking areas, maneuvering lanes be set back a minimum of 20 feet to the property lines and right of way. Again, due to the large amount of right of way that's being dedicated on Springbrook that will be reduced down to approximately nine feet. There will be a large green space area that's in between, but to the actual right of way line it will be reduced. And then finally the last modification to the ordinance deals with some of the architectural standards with respect to roofing materials. And so in order to create that unified development and appearance architecturally we are going to have a similar style roof on the fire station as the Village Hall. Not so much a mansard roof but it will be more of the green standard C metal roof.

So what I'd like to do is briefly just show you some of the slides that were presented at the Village Plan Commission meeting if you did not see any of those slides. As you can see, the Village Hall, the north central part of that slide, and then the fire station is to the east/northeast of that location. We will have four separate parking lots between the two facilities, one that's dedicated. Lot 4 is more dedicated to the fire station, lot 1 to the daily patrons of the Village Hall, lot 2 also to the patrons of the Village Hall, and then lot 3 is more of the Village Hall employee lot. In addition, there will be a lot at the south end which will be able to be used for Village vehicles as well as those attending any of the auditorium-related activities.

Again, you can see in the background on the north side the relocated roadway for 39th Avenue, the new roundabout that's proposed and newly reconstructed Springbrook Road. We are also making modifications directly to 100 street as well as to 38th Avenue as the rear access to both facilities. And you can see there's multiple points of access for each of the driveways. In addition at the very southeast corner of the property there will be a stormwater retention facility that will be constructed by the Village in order to handle stormwater for the entire campus that we've been creating.

So the two items before the Village Board include both the master conceptual plan as well as the zoning text and map amendment. And, again, all of the site and operational plans that were

approved by the Village Plan Commission on May 12th they're all contingent upon these approvals of the Village Campus buildings and the site improvements this evening.

Tom Shircel:

Mr. President, just for clarification, Jean, I think you mentioned as part of the PUD that the building setback along 39th would be a specific dimension. But I think the intent of the PUD is to go to a zero setback along 39th so it would mimic the west side of 39th Avenue with the future Village Green development. I think that was the intent. Correct me if I'm wrong.

Jean Werbie-Harris:

My notes say 9.3 feet.

Tom Shircel:

Oh, no, this was for the building setback along 39th.

Jean Werbie-Harris:

Oh, yes.

Tom Shircel:

You had mentioned a specific distance. I think it's going to be zero for the PUD.

Jean Werbie-Harris:

For the Village Hall?

Tom Shircel:

For the Village Hall or any future buildings to mimic the west side of the future Village Green Center.

Jean Werbie-Harris:

Okay, I'll make a change to the staff comments then.

Tom Shircel:

I think the slide represents a zero setback.

Jean Werbie-Harris:

Okay.

Tom Shircel:

Thank you.

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Michael Serpe:

This project I think it's larger than what we realize. And it addresses a multitude of things that the Village really needs. Parking for the Village Hall is one. The court, this will be the courtroom with an office for the judge, an office for the Village attorney to hold his pre-trial conferences, another polling place, fire station that's sorely needed, stormwater management that's needed in this area, improved roads, safer traffic pattern with the roundabouts and the new Village Hall and meeting rooms. This project is large, and it's going to address a whole lot of needed items.

And I have to give the staff and Dave and our consultant a lot of credit for putting this together and still addressing the concerns of the neighbors to the east of the new fire station. That it's going to be far enough away where it's really not going to impact on them very much. The landscaping that's going to be taking place is going to be attractive. So I think this is a great project for the Village, and I'm looking forward to seeing it come to fruition.

Steve Kumorkiewicz:

Especially the drainage issue. That was an issue in this area. Plus adding another voting place to the area right here is going to make me come and vote here. I'm on 3rd Avenue and State Line not to go to the RecPlex as I'm going right now. Still I'm going to the RecPlex? I told my wife that.

SERPE MOVED TO CONCUR WITH THE PLAN COMMISSION RECOMMENDATION AND APPROVE A MASTER CONCEPTUAL PLAN FOR THE REDEVELOPMENT OF THE VILLAGE HALL PROPERTY LOCATED AT 9915 39TH AVENUE, INCLUDING THE RELOCATION OF FIRE STATION #1 TO THE ADJACENT PROPERTY LOCATED AT THE SOUTHEAST CORNER OF 39TH AVENUE AND SPRINGBROOK ROAD; SECONDED BY KUMORKIEWICZ; MOTION CARRIED 4-0.

Kris Keckler:

I have one question. First I'd also like to commend everybody that's had a hand in this. It really is a huge undertaking. I know adjustments have had to be made for various conditions and certainly a lot of hard work that everybody's put into it. Certainly my bathroom remodel pales in comparison to something like this. I did have one question, though, related to with the potential for increased traffic and use of the Village Hall as well as for the fire station can you elaborate at all about the change in signage or communication out front. Tom was elaborating a little bit that the fire station is getting a new address but the Village address is staying the same. But if there going to be conflicting signage that might be close in proximity at least on Springbrook Road or out on the site, or has that not been finalized yet as far as anybody else that might be coming to the Village Hall for purposes?

Jean Werbie-Harris:

I guess I'll start. The Village Hall monument sign will actually stay in its approximate location. We are going to be shifting it a little bit to the east. There's probably going to be some other type of directional sign down at the corner to redirect people, small secondary sign that might direct them into the parking lot. But the fire station sign is being relocated so it no longer will be on the south end where their main driveway entrance is. That will be on the north end. And there will be some signage along 38th Avenue that basically says Village Hall here, ahead fire department only, restricted access, something to that effect.

And there will be some identifying signage right at the entrance as you turn on Springbrook Road to identify where the Village Hall entrance is versus you trying to turn into the firemen's bays to come into the Village Hall. So it will be not as aggressive signage, but there will be smaller secondary-type signage to help give that direction to someone who is coming to vote, coming to get a permit, someone's trying to come to Village Hall for a public hearing. That information will be out there, and we'll make sure that there are some smaller directional signs to give that direction to the public.

Kris Keckler:

Very good. With the new features that you're taking advantage of I think that will help. Thank you.

Mike Spence:

And if I could just add to that, too, there will be another sign off of Springbrook that this is Village Hall employee and visitor entrance. So there will also be a sign on Springbrook as well.

Tom Shircel:

And just to add to that, the addresses like you said will stay the same, 9915 for the Village Hall. And the new address for the fire station is 3801 Springbrook. And with the roundabout going in at 39th and Springbrook there will be some preemption for the fire vehicles as they come out of the station onto Springbrook Road. I think the preemption will be at all four legs of the roundabout whereby there will be a warning light that comes on to warn vehicle traversing that roundabout that yes, indeed, there is emergency vehicles existing the fire station so slow down and be forewarned.

Steve Kumorkiewicz:

One last question. The new access here for the Village Hall on the north side is going to be aligned with Gordy's pretty much?

Mike Spence:

Yes. It's directly across from the existing driveway to Gordy's so there won't be a jog in the intersection there.

Steve Kumorkiewicz:

Okay, thank you.

John Steinbrink:

We had a motion and a second. Any further discussion? Just that a public hearing was held at the Plan Commission meeting. Peggy did a great job and Dave was there to answer questions. And you also were there. Do you have anything to add to it? I think it was pretty well covered at the Plan Commission. Neighbors got input, everybody got a kick at the cat so to say. Those in favor?

Voices:

Aye.

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John Steinbrink:

Opposed? So carries.

- H. Receive Plan Commission recommendation and consider Ordinances #14-13 and #14-14 for a Zoning Text and Zoning Map Amendments to rezone the property at the southeast corner of 39th Avenue and Springbrook Road and 9915 39th Avenue.**

Jean Werbie-Harris:

I covered that entire presentation. We are looking to modify the zoning from the B-2 (UHO) to the I-1 (PUD).

SERPE MOVED TO CONCUR WITH THE PLAN COMMISSION RECOMMENDATION AND APPROVE ORDINANCES #14-13 AND #14-14 FOR A ZONING TEXT AND ZONING MAP AMENDMENTS TO REZONE THE PROPERTY AT THE SOUTHEAST CORNER OF 39TH AVENUE AND SPRINGBROOK ROAD AND 9915 39TH AVENUE; SECONDED BY KECKLER; MOTION CARRIED 4-0.

- I. Consider a Developer Agreement between the Village and 88th Avenue Properties, Inc. for the development of the proposed Niagara bottling project.**

Tom Shircel:

Thank you, Mr. President and Board members. This is an agreement between the Village of Pleasant Prairie and 88th Avenue properties for the Niagara project. And I know Mike Pollocoff and Derieth Sutton and Janelle Granger from Niagara have been working on this over the past two weeks very diligently. So tonight I put together a series of slides to help present this development agreement to the Board. Again, this agreement is intended to provide for certain duties and responsibilities of the developer which is 88th Avenue Properties or Niagara for this specific project.

Just a brief overview. Niagara Bottling Company is the largest family owned and operated bottled water company in the United States. Their Pleasant Prairie site is Lot 75 in LakeView Corporate Park, and it's part of Tax Parcel Number 92-4-122-283-0305. The parcel size as indicated by Jean earlier this evening with the CSM is approximately 22.8 acres. It's located within Tax Increment District Number 2, zoned M-2. Proposed number of employees is 41 at startup, and 75 to 105 at full capacity. And the estimated Village impact fees for this project are not to exceed \$75,000.

The Village intends to reimburse 88th Avenue Properties which is the developer up to a maximum amount for certain eligible costs incurred by the developer in conjunction with certain impact fees that are required for development of the Niagara project to provide incentive for the developer. The Village has agreed to petition the Wisconsin Public Service Commission for reduction of the Village's water rates based on the Niagara project's anticipated water usage and shall reduce the sanitary sewer user charges based upon the Niagara not generating excessive BODs or other solids.

For property ownership the obligations of the developer under this agreement will be contingent upon the developer providing written notice to the Village that the developer has actually, indeed, acquired the property 60 days after closing. As you can see on the slide the Niagara property is

highlighted in the red. As part of the agreement the construction time line the developer shall substantially complete the construction of the building for the Niagara project no later than three years after the closing date of the property.

For public utilities the developer shall install municipal water services from the water utility valve located at the property's property line to the building. And also the developer shall install the sanitary sewer service from the building to the property line. So those will be the responsibilities of Niagara. Again, that's to bring the services from the service box at the property line to the building.

Pertaining to water and sanitary sewer rates, the agreement divides this project into two phases. Phase 1 involves production lines 1 and 2, and then in approximately year 2017 Niagara plans on adding a possible additional future two production lines. So based on that the volume of water used for Phase 1 it's anticipated that Niagara will consume approximately 900,000 gallons per day on average. And once Phase 2 is enacted that would go up to 2 million gallons per day. And just to put that in perspective the Village water usage currently is about 2.3 million gallons per day. So upon full development they'll almost double the usage of water in the Village. As far as wastewater discharge is concerned with Phase 1 Niagara anticipates the discharge up to a quarter million gallons per day on average. And upon Phase 2 a half a million gallons per day on average.

The Village shall advocate for and make applications and petition Wisconsin Public Service Commission, PCS, for reduction of the Village's water rates to a special water rate class for each phase of the project. And for the sewer the Village shall reduce the charge for sanitary sewer volume user charges based upon the Niagara project not discharging excessive suspended solids, BODs, phosphorous or other solids into the Village's sanitary sewer system. It's important to note that with any proposed Village rate change the PSC is the sole and final authority in the decision. The Village believes there will be some level of downward impact on the Village consumers as far as water is concerned and sewer, but exactly how much that reduction is still unknown.

So getting specifically to the water rates, for Phase 1 we're looking at \$2.25 per thousand gallons. And, again, that's based on the 900,000 proposed gallons per day usage. And just to compare that's less than the current lowest rate of \$2.56 per thousand gallons that the Village charges right now. And for Phase 2 that would go down when they enact those two other lines, go from two lines to four production lines, that would go down to \$2 per thousand gallons based on, again, the 2 million gallons per day. The Village shall make every effort possible to advocate for and secure the lowest possible rate for the Niagara project.

As far as sanitary sewer rates go, again, Phase 1 with a quarter million gallons per day of usage, discharge I should say, we're looking at \$4.40 per thousand gallons which is less than the current \$5.70 which is the rate for all users in the Village. And for Phase 2 when they go to a half million gallons per day of discharge that rate would go down to \$3.15 per thousand gallons. And that rate would then be in effect for all users in the Village. So as you can see there will be a significant impact from this Niagara project to all water and sewer users in the Village.

Some other parameters of this development agreement include impact fees. The Village shall rebate the developer for a total amount of Village impact fees, and that's not to exceed \$75,000. We have that estimated to be about somewhere in the \$65,000 range. There will be a driveway relocation involved. The Village at its sole expense shall relocate the existing shared driveway, and that will cost approximately \$91,300. And also a secondary fire and rescue access drive is being required, and that would also be at the Village expense to construct that. And that's located at the northeast corner of the property, and that would be approximately \$13,000.

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This is a slide depicting that. So the slide on your left is the existing shared driveway situation showed by the yellow arrow there. The existing shared drive right on the property line between Liberty Trust property to the north and then Niagara Bottling property that's proposed to be removed with this project with this development agreement on the project. And then the result would be the slide on the right, the new driveway configuration. The two green arrows show, of course, the shared driveway is gone, and the Liberty Properties to the north would have their own drive and Niagara Bottling would have their own drive to the south. And then in the northeast corner of the property the red arrow shows that required fire emergency access from Niagara to Liberty Property Trust in case of an emergency.

Another improvement would be a bypass lane on County Trunk Highway H. The Village in conjunction with Kenosha County shall at the Village and/or Kenosha County's sole expense construct and maintain a bypass lane on the west side of County Trunk Highway H across from the Niagara project driveway access and also install deceleration and acceleration lanes leading into and out of Niagara's driveway on County Trunk H. Kenosha County will fund the work on H, and the Village shall fund any improvements that Kenosha County does not cover.

Some other portions of the agreement, water lateral service for the Niagara project the Village at its expense shall construct a municipal water lateral to the property's property line to provide for service for the Niagara project up to and beyond the maximum peak demand for municipal water. Secondly, the sanitary sewer line, the Village at its sole expense shall construct a new 18 inch sanitary sewer extension from the Village's property line to provide service for Niagara's projects to reduce utility costs. And that is shown on the next slide.

As you can see the Niagara property is shown in the blue, and the Village is proposing to construct an 18 inch sanitary sewer going from Niagara property along the east side of County Trunk Highway H up to the LakeView lift station at 104th and H. As far as stormwater piping and manholes the Village at it's sole expense shall provide for any upsizing of the stormwater pipe and inclusion of any oversized pipe and additional manholes. The actual construction of these improvements shall be completed by the developer.

There are some amendments to the Village ordinances that are included in this development agreement. All ordinance regulations and codes for the Village as they presently exist except as amended, varied or modified by the terms of this agreement shall apply to the property and its development throughout the period. And the period is defined from the execution of this agreement to substantial completion which is the date the developer begins utilizing the building for its intended use or the date a temporary occupancy permit use is issued, whichever comes first.

So in a sense what's happening here is -- well, I'll read on. Any amendment to repeal or additional regulations which are subsequently enacted by the Village shall not be applied to the development of the property except upon written request. So what's happening here is during this period from the time this agreement is signed to the time of substantial completion any ordinance amendments would not apply to Niagara. And that's to give them some peace of mind through this development process. After the period the property development will be subject to all ordinances, regulations and codes for the Village in existence.

And that's what I have regarding this project. I know Ms. Sutton is in the audience. And, like I said, I know Ms. Sutton and their legal counsel and Mike Pollocoff have been working diligently the last couple weeks to get this agreement in front of you. And with that if you have any questions we'll be happy to answer them.

John Steinbrink:

Any questions? Ms. Sutton, do you have anything you'd like to add? Just give us your name and address for the record.

Derieth Sutton:

Good evening, Mr. President. I'm Derieth Sutton, economic development and government relations manager for Niagara Bottling. My address is 7633 American Way in Groveland, Florida. I am a corporate employee headquartered out of Ontario, California, but I live in Florida and criss-cross the country and everywhere else that they send me. I just wanted to say thank you very much. I wanted to extend my great appreciation to Jean and to Mike and the other Mike and Tom and just the entire team here in the Village for really working with our construction and our construction design team and our attorney, our internal attorney. That's a process all in itself. And we're just really excited and looking forward to being part of the community here. So thank you.

John Steinbrink:

And, once again, at Planning Commission your representative gave the presentation on the plant and the operation and what we could look forward to. So thank you.

Derieth Sutton:

I think you did so note here, but in between that week from last week and this week we did have a change, and it immediately went from the one to two lines which is what we anticipated. When we first started talking with the team we told them that that's why we always plan up to our build out, but we never know exactly when our executives give that go ahead for the build out. And so it came Thursday evening. So we really appreciate all the team coming together and working on this to get this done before tonight.

John Steinbrink:

And he did explain it would be a fluid process.

Derieth Sutton:

Fluid is good.

Steve Kumorkiewicz:

Welcome to the Village.

John Steinbrink:

Thank you. With that.

SERPE MOVED TO APPROVE DEVELOPER AGREEMENT BETWEEN THE VILLAGE AND 88TH AVENUE PROPERTIES, INC. FOR THE DEVELOPMENT OF THE PROPOSED NIAGARA BOTTLING PROJECT; SECONDED BY KUMORKIEWICZ; MOTION CARRIED 4-0.

J. Consider the purchase of equipment for the Fire Radio Repeater project.

Chief McElmury:

Thank you. Mr. President and members of the Board in your packet I gave you just kind of a cover sheet that briefly explains our radio project here. Actually the project started in 2012. We budgeted money to do this, however our vendor was unable to complete the project for the budgeted amount at that time. We've since been working with them and have come up with a very workable solution.

I wanted to start out by explaining the difference between our existing radio system and what we're proposing to do. We operate on what they call a simplex channel which is one channel that we transmit on and we receive. So basically what happens when you key the mic on a vehicle or on a portable radio however far the signal goes is how far you transmit. That's it. So in the event that we're using a five watt portable like in Chiwaukee Prairie we barely get west of the railroad tracks so dispatch is not able to hear us. And also our other units incoming have a difficult time hearing the units that are sizing up the scene when they arrive on what car accident do they have, what kind of fire conditions do they have and so. It's very difficult for dispatch and other incoming units to hear that in a simplex channel.

So this is what we have right now. And actually the frequency, the 154.3475 is actually a new frequency that we've already been approved to use as part of this new system. This is what they call a repeated system also known as a duplex system. And what happens is we actually will transmit on the 158.7525, it will be received, and we have another slide coming up where it's going to be received, and then it gets rebroadcast over the repeated tower to that other channel. So what in essence happens no matter who talks in the frequency as long as it's picked up by one of the four sites it's then rebroadcast over the main antenna. Just like dispatch is keying the mic somebody on a portable has that same power and that same transmission so it really works out nice.

This is our proposed system right now. And what we're looking to do is we're looking to piggyback on the police department's existing system. Right now they have three remote receive sites, one here at Village Hall, there's one at the Radisson and there's one at St. Catherine's. And we're aggressively pursuing a site down at 165 and Sheridan Road, and Tom is working on that. Basically we have the site, it's just a matter of how high we're going to be on the tower.

It's a fairly complicated system. What happens when you key a mic let's say two different sites hear that signal. It actually compares, and it's called a voting receiver, it compares to see, okay, which one heard it better. And this is in a millisecond. And it decides, okay, let's say we're kind of in the middle and both the Radisson and the St. Catherine's site heard it. Whichever one has the strongest signal is going to pass on through the equipment and get rebroadcast over the tower. So you don't have echoing or anything like that. So it's called a voting receiver or comparator. It actually compares all the stuff coming in, picks the best and transmits it. Very similar to what the police department has right now. And then we're looking hopefully if all goes well to be able to piggyback on with the PD at this eastern site to help a huge radio hole that we have on the east end of town especially east of Sheridan Road.

So the biggest thing it really affects safety. Not only can people hear, dispatch can hear us with our own frequency. As I stated in the packet that went to you, right now we have 11 departments sharing one frequency. And you can only imagine on a significant weather event what that channel is like with multiple units from 11 different departments all trying to talk at once. Because we're all out at the same time. When the first snowstorm hits, an ice storm hits, significant rain, high winds, and

even yesterday beautiful sunny day between a little after 11 o'clock and 1 o'clock we had five incidents at the same time. Half the county was running at the same time. So in addition to all of our traffic we had all the county traffic. This gets us on our own frequency and dispatch is able to hear us, we're able to hear them, and we're not competing with all these other departments to do this. We'll still maintain the ability to talk on the county fire frequency as we'll use that for mutual aid and for like incidents on the interstate and so on, but 99 percent of the time we're going to be operating on our own frequency.

This also, as I mentioned in the packed here, one other thing this does is it enables us in the future to put in building repeaters in our large warehouses. We have right now some very, very large warehouses, some of the biggest in the county and actually some of the largest in southeast Wisconsin. We have warehouses that are 1.1 million square feet, over 900,000 square feet where sometimes the little 5 watt portable radios don't work well from inside the building to outside. Just a simple repeated system will help, however this allows the ability to put a small repeater in the building that can then in essence echo the message from inside the building to outside so we'll be able to hear the radio traffic inside much better, and they can hear us. So if somebody is trapped, if somebody is calling for assistance, they're lost, they ran out of air or so on, we can now be able to hear that with this new equipment. And we've never been able to do this up until now because of the radio system we have. There was no way to put a repeater on a simplex frequency.

So what we're proposing to do we've carried over the \$71,000, we're proposing to transfer \$4,920 out of our SCBA budget that will be coming before you later on this year and add that to the \$71,000 for the total of \$75,919 to perform the work at all of these sites. The license coordination is already done. The \$1,115, and they were successful. We have two frequencies. Sometimes that's the hardest part is just getting the frequencies. We were very fortunate we got that very quickly. All the repeater work in Pleasant Prairie, that's the \$65,550.

We still need the ability for Kenosha County to be able to talk to us. Right now all 9-1-1 calls come into the county, they then determine if it's an emergency medical call they do the EMD or emergency medical dispatch. So they give the person that calls instructions on how to do CPR, how to open up an airway and so on. They're able to provide that service for us and do our initial tone out, and then we're subsequently picked up by our dispatch and they track the rest of the call. We have the \$6,854 in there, and that's so they'll actually have a small radio there that will get wired into their consoles, it will be no different than county fire and city fire on their consoles. And so they'll still be able to tone us out, they'll still be able to do everything that they do now.

Plus they had some redundancy in the event our dispatch was able to go down or if it went down for some reason. Also, it's hooked in so they can do what they call simulcasting. They can do one message and they can let the city, the county and us know about it all at the same time so we don't have to wait for subsequent tones and subsequent frequencies. So it's all integrated into their system. We would need to change out our station tonal receivers. The ones we have now are quite old and are not able to be updated or changed to a different frequency. And then this tone encoder would be for the station so we can actually tone out ourselves from the station, too, again as a backup to dispatch. So if you have any questions I'd like to answer them for you.

Michael Serpe:

Doug, I'm glad this is coming forward. I just feel bad that it took until 2014 to bring it forward. I mean the repeaters have been in existence and I know how they work and I know the value of it. One question. You said you're going to piggyback on the police department's repeaters. Did you check with the engineer, is there any chance that the two frequencies could bleed into one another?

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Chief McElmury:

They did extensive research on that to see if they needed to put filters on there, and they're very comfortable that we'll be able to get by without the filters.

Michael Serpe:

Okay, good.

Chief McElmury:

And if so, if there was that would be included in the price, too. And we're using the same contractor that the PD uses so there won't be any finger pointing back and forth. There's only one contractor responsible.

Michael Serpe:

This is a modern system that should have been in place years ago as far as I'm concerned when it comes to public safety so I'm going for it.

Steve Kumorkiewicz:

It's amazing to me that only four [inaudible] different between the transmission from our units to the [inaudible] and they go back to work for the original for the county and everybody it's going to be 154.

Chief McElmury:

It's one of our existing problems we've got right now with the county fire frequency is that it's very, very close to our mutual aid or what we kind of refer to MABIS frequency or [inaudible]. And it bleeds over so bad because it's so close together they actually have to mute each of the other frequency. If you're speaking on a MABIS frequency it mutes out county fire and vice versa which is a major problem in the event, as I was talking about weather events and so on. If there's multiple incidents going on a MABIS and a county fire incident dispatch can't hear half the traffic. So one added advantage is getting us off that frequency and getting on our own. And Deputy Chief Roepke put an immense amount of work in this working with the police department, the county as far as the county dispatch center and the vendor, Gen Comm, to put together this program. As you can see it's a very all encompassing program.

Michael Serpe:

I have one other question if I may. Are we still doing some assistance with Paris Township on occasion?

Chief McElmury:

Yes, we have an ARA or an [inaudible] response agreement with them.

Michael Serpe:

Do we have a repeater in that area that's going to be able to help us out if we end up in Paris?

Chief McElmury:

No, because actually we'll be operating on the county fire frequency up there. That's why we'll maintain the ability to transmit on that. Along the interstate the county fire frequency is the dedicated frequency. And once we get west of the I we'll be on that frequency.

SERPE MOVED TO APPROVE THE PURCHASE OF EQUIPMENT FOR THE FIRE RADIO REPEATER PROJECT; SECONDED BY KUMORKIEWICZ; MOTION CARRIED 4-0.

K. Consider Resolution #14-15 - Preliminary Resolution declaring intent to exercise special assessment police powers in connection with the construction of 250 linear feet of sanitary sewer on Springbrook Road east of STH 31.

Mike Spence:

Mr. President and members of the Board, the Village received a petition from Jerry and Anne Rabin who are residents that live at 6717 Springbrook Road. Their petition was to the Village Clerk for sanitary sewer service. Currently the Village has a sanitary sewer that runs along the east side of State Highway 31. It crosses County Trunk Highway ML or Springbrook and then continues to the west and ends up in our south central lift station. As a result of this request and if the resolution is passed tonight that will authorize the Village engineering department to design a sanitary sewer, will connect into the existing sewer here and run approximately 250 feet to the west. That will allow sewer service for the Rabins and then also for the Hammerbeck residence on the north side of ML.

There's also another item on the agenda tonight in relation to this, and that's actually to do the survey, to do the design. But I guess the first thing would be to pass the resolution to allow the engineering department to develop plans and specs and all the information in order to determine costs and assessment numbers. Do I'd be glad to answer any questions.

Steve Kumorkiewicz:

I've got a question. So that way in the future sewer can be extended east in Springbrook Road?

Mike Spence:

That is correct. When we design the sewer we've looked at the existing topography and the existing development to the east and how far a sewer could be extended. And so this sewer will be sized to handle additional development to the east and then also to the north.

Steve Kumorkiewicz:

So right now we're going to provide services to the old school building in the corner plus the property at 717?

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Mike Spence:

Yes.

Michael Serpe:

So, Mike, are we asking to submit bids for a contract?

Mike Spence:

Well, the first thing for this preliminary resolution is just declaring our intent to exercise special assessment for our project. By doing that then that will result in the Village engineering department preparing preliminary plans and specifications, cost of the improvements and a schedule of proposed assessments. Once that's all completed then there will be a notice to the affected residents, and then there would be a public hearing to move forward with the project. It's our intent we will hire a consultant to do the survey, but the engineering department will do the design, and we're looking at possibly having public works construction crews construct the sanitary sewer.

Michael Serpe:

That was my next question because it's only 250 feet. I'd move approval of Resolution 14-15.

SERPE MOVED TO APPROVE PRELIMINARY RESOLUTION #14-15 - DECLARING INTENT TO EXERCISE SPECIAL ASSESSMENT POLICE POWERS IN CONNECTION WITH THE CONSTRUCTION OF 250 LINEAR FEET OF SANITARY SEWER ON SPRINGBROOK ROAD EAST OF STH 31; SECONDED BY KECKLER; MOTION APPROVED 4-0.

L. Consider a contract for professional services for the survey and engineering for Springbrook Road right-of-way for sanitary sewer design.

Mike Spence:

As I just alluded to in order to move forward on this project I requested a proposal from Clark Dietz to provide design and engineering services for this project. And, again, this is the result. Actually in addition to the request by the Rabins the individual across the street has a mound system that is failing as well. So it really benefits both properties. So the proposal that I requested will include field survey. There is some design aspects that they're going to be providing, the permitting from DNR and SEWRPC as well as right of way permits from the county and the DOT. And then they would also construct or do the staking for the construction of the line and ultimately prepare record drawing.

Again, this shows the proposed sanitary sewer. Again, this is approximately 250 feet. There would be a lateral crossing Springbrook to connect to the Rabin property as well as a lateral to connect to the Hammerbeck property. The proposal that I received for these services was \$8,450. We have done other professional services work with Clark-Dietz, and this is a reasonable price. And I recommend that that contract be executed with Clark-Dietz. And, again, I can answer any questions.

KUMORKIEWICZ MOVED TO APPROVE A CONTRACT FOR PROFESSIONAL SERVICES FOR THE SURVEY AND ENGINEERING FOR SPRINGBROOK ROAD RIGHT-OF-WAY FOR SANITARY SEWER DESIGN; SECONDED BY SERPE; MOTION CARRIED 4-0.

John Steinbrink:

Motion by Steve, second by Mike. Any further discussion?

Kris Keckler:

I have one. The funds are going to come from where to cover the cost of this design?

Mike Spence:

This will be an assessment project. So what we do is we look at the cost to design the project and the cost to construct. And that's part of what that resolution authorized. So I will put together all those costs. Then when we have the public hearing at that point there will be an assessment associated with this project which will cover all the costs. And then at that point then the people assessed will have the option of either paying it all up front, or typically we allow them to pay it over a ten year period.

Kris Keckler:

Okay, thank you.

John Steinbrink:

Did you have a date in mind for that public hearing?

Mike Spence:

We're hoping to get this done within a month. So I would anticipate -- I think we're looking at getting the preliminary numbers and assessment actually done by the end of next week. In which case then there would be a letter going out after that. And the public hearing would probably be at the June 16th Board meeting.

John Steinbrink:

With that we had a motion and a second. No further discussion? Those in favor?

Voices:

Aye.

John Steinbrink:

Opposed? So carries.

M. Consider a contract for construction administration and inspection services for the 2014 Paving Program.

Mike Spence:

Mr. President and members of the Board. Every year when we do our paving program we hire an

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outside firm to assist us in the construction inspection of the paving work that we do. Houle Enterprises has done this work for the last couple of years for the Village. The work that they've done includes construction inspection which is actually full-time inspection during the paving operations. In addition they provide full-time inspection services during the paving operations, the pulverizing and so forth throughout the Village. This is an hourly contract so we pay based on the amount of hours that the inspector spends. So if the contractor is efficient then we won't be using all that money. But this is our best estimate at this point as to what it will take.

A little bit about the paving program, we actually have two parts of the program. We have microsurfacing which will be done in portions of the corporate park, 80th Avenue, 109th Street, 102nd Street and 107th Street, this loop, and also the 76th Avenue loop. In addition we're doing microsurface on 104th Avenue as well as 93rd Street between Cooper Road and 39th Avenue. As a matter of fact you'll see in the next week or so we're doing both on 104th and 93rd we're doing some patching work prior to the microsurfacing.

In addition we are going to be doing a slurry seal at the RecPlex parking lot. That will be similar to what we did last year at the IcePlex parking lot and that worked out really well. And, again, these treatments are meant to prolong the life of the asphalt. So it will prolong the time where we have to go back and completely rehabilitate these facilities.

The rest of the paving program, again, is where we're going to be doing some mill and overlay in **like Country Ridge Subdivision by** the 101st Street lift station. There's a remnant from last year, there's a road to the water tower about 57th Avenue, we're going to be paving that. There's a little part of the Prairie Farms trail from the Park Place there. The Prairie Ridge Subdivision, again, this is a continuation of what we did last year in Prairie Ridge. And then an additional portion of 104th will be done. Also, there's a portion of 88th Street that's going to be done. And there's going to be a little part of Becker Park, a path that's going to be paved there. So these are all components of the system that Houle will be inspecting.

So, again, the amount of the contract is \$21,838. I recommend that that contract be executed. And I'd be glad to answer any questions.

John Steinbrink:

Mike, you said we've used Houle before?

Mike Spence:

Yes.

John Steinbrink:

We used them last year?

Mike Spence:

We've actually used them for the last two years.

John Steinbrink:

So we had some problems last year.

Michael Serpe:

85th Street.

John Steinbrink:

We had some on Lakeshore, too.

Mike Spence:

That was actually believe it or not I think that was three years ago. Houle wasn't involved in that.

Steve Kumorkiewicz:

Lakeshore was two sections. The north section was okay, the south section there was a problem.

Mike Spence:

Again, we've pretty much shied away from doing the microsurface in the residential areas. I will say that the company that got the microsurface is not the ones we had the issues with on Lakeshore Drive and 85th.

John Steinbrink:

The size of the material.

Mike Spence:

Right. It was a good learning process because they did not practice good quality control. So after that we've put in a lot more tighter restrictions as far as their material handling and so forth. But the firm that's actually doing the microsurface this year is the one that did it prior to that by the hospital.

John Steinbrink:

Prairie Ridge.

Mike Spence:

Yes. So we feel pretty confident.

Steve Kumorkiewicz:

Matter of fact I was over there in [inaudible] and 104th. One issue I've got with the project, not the project itself, but the [inaudible]. One guy standing on a corner waiting, people are coming and stopped and nowhere to go because there was not good coordination between the people that were doing the traffic control. That was a problem right there.

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Mike Spence:

Where was that?

Steve Kumorkiewicz:

In 104th right when you come from the funny corner that we've got by Bohat's right there.

Michael Serpe:

This is a good start, but during budget time this year I think we really have to give a good hard look to some road repairs and replacements in the entire Village. If we have one more winter like we had this year we're in bad shape.

Mike Spence:

I can tell you, again, part of this like the work on 104th and 93rd are a good chunk of that is related to the winter that we had. It really deteriorated parts of 93rd and 104th. But I guess to get back to you, Steve, if you ever hear anything please let me know. We do meet regularly with the contractor. And if there's ever any issue with traffic control we'll address it promptly.

SERPED MOVED TO APPROVE A CONTRACT FOR CONSTRUCTION ADMINISTRATION AND INSPECTION SERVICES FOR THE 2014 PAVING PROGRAM; SECONDED BY KECKLER; MOTION CARRIED 4-0.

N. Consider a contract for professional services for the survey of 63rd Avenue right-of-way for water main design.

Mike Spence:

Mr. President and members of the Board, this is another issue where we have had a request to extend a water main along 63rd Avenue in the Village. This is just north of 85th Street. There's a section of that area where the water main was never connected. It is planned that the water main is going to have the same alignment as the existing mains and just connect on either end. The person that requested this is at 8330 63rd Avenue.

This shows 85th Street is down here. The blue shows the existing water mains. This is the section that we need to complete. It's just east of -- Tuckaway Trails is over here. This is the area also where the road doesn't go through. The City of Kenosha is north of here. At some point that may be another project, but at this point we're just looking at installing the water main for approximately a block. And it would be an eight inch water main.

Steve Kumorkiewicz:

So water main from that point to the Tuckaway north to 63rd, there's no water?

Mike Spence:

There is a water main to the north. The red is the water main that we're going to be installing.

Michael Serpe:

This is going to be an assessed project, right?

Mike Spence:

I have to look into that. These people there actually was an assessment paid but it was not constructed.

Steve Kumorkiewicz:

They were assessed?

[Inaudible]

Michael Serpe:

They paid for it? I guess we owe them one.

Mike Spence:

That's part of what I'll be doing when I do the design. I think there may be a parcel on the west side that was never assessed. But you have a parcel -- the people here and here already have water. But my understanding is we went into the property records and there was an assessment paid years ago for this.

Michael Serpe:

That would most likely be a public works project then?

Mike Spence:

That's what we're intending, yes. So, again, we asked for a proposal from Clark-Dietz to do survey and prepare the base maps so engineering can design this. And they would provide construction staking services and record drawings. And, again, it's our intent to work with public works to construct it. The fee for this engineering contract is \$4,670. Again, I recommend that Clark-Dietz perform this work and I'll answer any questions.

Steve Kumorkiewicz:

What I see here in front of me says \$8,450.

Mike Spence:

That was the other contract.

John Steinbrink:

It says 63rd Avenue on it. Typo. Mike, the line going north of there to the city does that dead end or does that connect in?

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Mike Spence:

That one I need to verify that, John. I don't think -- it's not connected to the city. That's not one of our connection points to the city.

John Steinbrink:

But it's one we have to flush as a dead end then?

Mike Spence:

Yes. But actually this will help get more of a cycle system.

Michael Serpe:

If that's such a short run that we're putting in and all they have to do is connect the dots why is Clark-Dietz getting \$4,600 for this?

John Steinbrink:

It's a block.

Michael Serpe:

Yeah, but the guys know where they're going.

Mike Spence:

The work that they're doing includes they have to go out there and they have to survey. Then they're going to do the staking when our public works go out there. Before they do that then they have to take the survey information and put it into CAD so that we can design and layout the sewer. And then after public works installs it with their markups then they will give that information to them and change the CAD drawings for as built. So it will go into our GIS system. And, again, the way these contracts are set up if they don't spend it we don't pay for it.

Steve Kumorkiewicz:

So it's going to be one of the many Madison orders, huh?

SERPE MOVED TO APPROVE A CONTRACT FOR PROFESSIONAL SERVICES FOR THE SURVEY OF 63RD AVENUE RIGHT-OF-WAY FOR WATER MAIN DESIGN; SECONDED BY KECKLER; MOTION CARRIED 4-0.

O. Consider a contract for printing and mailing services for the 2014 Village Newsletter (June-December).

Chris Lopour:

Mr. President and members of the Village Board, in the interest of securing the most competitive responsible bid for the printing and mailing costs for the Village newsletter, I was here before you in late 2013 and had requested approval for a vendor, a year long contract with a vendor for the Village

newsletter. And in the first four months of that contract the vendor would give us the date that they would deliver. And as part of their contract they did agree to a four day turnaround time from receipt of files until delivery to the post office and to the Village Hall. And in the first four months they did not deliver. There would be times when they would give us a date of delivery and that date would come and go, and it would take sometimes four business days and sometimes a week to receive the newsletters.

And because that service is unreliable it takes extra time I guess on my part to follow up with them, find out where it is. It also creates a credibility issue when we time our email newsletter, our web postings and our tweets all to go out at the same time approximately that this will arrive in the U.S. postal mailboxes. It becomes sometimes a credibility issue and a timing issue. And after speaking with the vendor through the first three months they promised it would be perfect and dead on in the fourth month and it wasn't. So we terminated the contract with that vendor.

And I'm here before you requesting approval for a contract with the vendor we actually used last year and the few years prior which was LaCrosse Graphics. They were a dependable vendor. They were not the lowest bid at the end of 2013, but they are the second lowest bid. And the reliability would save the credibility and would also provide some reliability in delivery.

Michael Serpe:

Chris, have we ever dealt with Badger Press?

Chris Lopour:

So we have dealt with Badger Press. We used to deal with them when I did not work here at Village Hall. Prior to my time at RecPlex, RecPlex dealt with Badger Press. And then I had I believe one or two issues that I had dealt with here in my time here at Village Hall with Badger Press.

John Steinbrink:

Chris, the number of online subscribers is that continuing to grow?

Chris Lopour:

It's growing but it's growing slowly. And so right now we have 1,256 people who have subscribed to receive the email newsletter. And we've been relatively constant in the percentage in the number approximately of people who receive it who open it, and then the percentage of those people who actually click through and read the newsletter. So it's growing but it's growing slowly. The other effort that I need to allocate more space to, and space is becoming an issue with the number of topics and projects everybody is doing in the newsletter, but I need to get out and encourage people more often to opt off the paper list.

Right now we have 310 residents who have emails and said, hey, I'll just take it email and I don't need to receive it in the mail anymore. I've kind of shied away from taking people off without asking them first just because to me it's more important that they have that information in front of them, and if they prefer it on paper I didn't want to take that way unless they opt off. We currently have about 7,360 U.S. postal addresses on the paper list. That's going up a little bit actually. The paper mailing list is getting larger as some of the homes that were foreclosed upon are being reclaimed, as we're getting new apartment complexes in the Village, so the paper list is growing. And I'll need to push more to get people to opt off of that list or at least invite them to.

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John Steinbrink:

Because that will lower our cost then, correct?

Chris Lopour:

It will, and not substantially unless there was a massive move. But that is something that -- the email list is growing and then the op offs grows much more slowly as well.

Kris Keckler:

Is there any opportunities to take advantage during voting times to have people sign up for the paper list version at that time, or is there any conflict with utilizing the voting session?

Chris Lopour:

That would actually be a question I'd have to talk to the Village Clerk about because I'm not quite sure what voting laws require within a polling place. But we do have other facilities in the Village. We have a compost site, we have the counter here where I could get some materials up that could invite people to do that. So we have other places. I can work on that and kind of do a little marketing campaign.

My one thing that I try not to do is I try not to incent people to take the email and opt off of the paper. And the reason being to me it's more important to have them actually read the material so that they know what's going on in the community as opposed to just having them off the list.

Kris Keckler:

So no bottle of water for every signup, Niagara bottle. It's a long night.

Chris Lopour:

I guess I'd be willing to give it a shot if we could come into a few thousand bottles of water.

Kris Keckler:

I did have one other real question related to this, and this is a prime example of not only more for the greater community to realize that the lowest bid doesn't always mean it will be the best experience. Was there any language related to delays in delivery where there would be a reduction of the contract amount or any compensation or reconciliation? And if not, is there going to be any in the foreseeable contract moving forward?

Chris Lopour:

There is no language that says if you're late we'll deduct X percent. That's something we could do, but most of these print vendors especially on the lower end this is a really low price for getting this job done. Even the \$1,443 a lot of our local vendors can't do it for that amount without undercutting any profit they make at all. I guess they did offer, this InTech, the vendor that we cancelled the contract with after the fourth issue, after talking to them through each of the four issues, they did

offer, hey, we'll cut you some slack on the bill if you stay with us. But when it comes to time that it takes to follow up with them sometimes that cost savings is not worth the loss in productivity.

Kris Keckler:

Certainly, and I think you're right on about the credibility as well and getting the messages out in a timely fashion. Thank you.

John Steinbrink:

If there are no other questions for Chris.

KECKLER MOVED TO APPROVE A CONTRACT FOR PRINTING AND MAILING SERVICES FOR THE 2014 VILLAGE NEWSLETTER (JUNE-DECEMBER); SECONDED BY KUMORKIEWICZ; MOTION CARRIED 4-0.

11. VILLAGE BOARD COMMENTS

John Steinbrink:

Just one. Sunday I had the honor of attending an Eagle Scout project ceremony, an Eagle Scout ceremony with Chief Smetana and Chief McElmury at St. Anne's Church. And the young man, Anthony McNair, was the one receiving his Eagle Scout accreditation. And he did a project to build benches in front of St. Anne's Church. But there have been other young men, too, that have done projects in the Village. I know at Prairie Springs Park they've done some, and by the dog run over there [inaudible] Park. So these are a lot of worthwhile projects with a lot of kids that put a lot of hard work and time into them. And I know the public works director is always working with them to find more projects for the kids.

And it's beneficial to not only the kids but the Village and the community. So these are good projects, and a lot of people put a lot of time in, the leaders, the parents, the scouts. I want to thank Chief Smetana and Chief McElmury for attending. They're always there for these projects and help these kids. I made a joke about Chief McElmury he was an Eagle Scout way back in the day. One of the troops in Pleasant Prairie, 505 and other ones, and I said he probably belonged to Troop Number 1. And he came back with, yeah, but it was a Roman numeral. But just projects, things being part of the community and working to better the community and every benefits in the end.

Steve Kumorkiewicz:

I'd like to make a comment, a short comment. Last Saturday at two o'clock in the afternoon I noticed a car with Wisconsin license plates which I couldn't get. I was going north, this car was coming south. This person went to the recycling center or close to two o'clock, turn around, out of the car next to the median, opened the trunk and dumped a pine tree about that size and keep going. I didn't get a chance to get his license plate.

Michael Serpe:

Celebrating Arbor Day.

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John Steinbrink:

Some people wait a long time to take their Christmas tree down.

Steve Kumorkiewicz:

It was very green, so it looked to me like he cut it and threw it in.

Kris Keckler:

I was going to say that the RecPlex put on their spring ice show the other weekend, four performances, two on Saturday so they expanded that. And everybody I think, not just on the IcePlex side but adjusting to that schedule. And for the amount of events they put on there I think they do a phenomenal job.

John Steinbrink:

That shows us the need for more parking there.

Kris Keckler:

The picture is nice to look at, but when the spaces are built it will help.

12. ADJOURNMENT

SERPE MOVED TO ADJOURN THE MEETING; SECONDED BY KECKLER; MOTION CARRIED 4-0 AND MEETING ADJOURNED AT 8:05 P.M.